



Enquiry Form

Your Details

Client's name: _____

Address: _____

Phone: _____

Email: _____

Event Details

Date/s interested in: _____

Reason for Event: _____

Approximate number of Guests: _____

Venue: _____ Time: _____

Please indicate the style you are interested in:

Cocktail Style _____

Buffet _____

Plated meal _____

Beverages _____

Additional Trimmings _____

A signed copy of this enquiry form, the terms and conditions, along with a \$500.00 deposit is required to confirm your booking.

Please send to PMB 1, Urangan QLD 4655 or fax 07 4120 3324.



Terms and Conditions

Booking Confirmation

Tentative bookings will be held for 14 days only. Bookings not confirmed within this period will be cancelled. Confirmation of the booking is required by returning a signed copy of these Terms & Conditions, accompanied by a deposit of \$500.

Fees

Event coordinating and ceremony site fees are applicable. These fees are included in the standard ceremony package.

Venues Availability

All venues can be booked seven days a week, subject to availability. Kingfisher Bay Resort reserves the right to substitute a venue in the event that the original location is inappropriate in Resort Management's opinion.

Final Numbers

Final numbers must be provided to the Events Department 21 days prior to the event. This will be considered the minimum number of guests for catering and charging purposes.

Minimum Numbers

Minimum and maximum numbers depend on the venue chosen and the preferred menu. If final numbers fall below those confirmed an additional venue hire fee will be applicable.

Cancellations

Should the event be cancelled 60 days or less prior to the confirmed date, the deposit will be non-refundable.

Food & Beverage

Final menu selections must be received by Kingfisher Bay Resort 21 days prior to the event. As a licensed premise, no food or beverages are to be brought into the resort venues during events; with the exception of wedding cakes. Function Menus are subject to change due to availability and seasonality.

Price Variations

Kingfisher Bay Resort endeavours to maintain prices as quoted, however all prices are subject to change without notice to cover any reasonable unforeseeable increases in costs.

Responsible Service of Alcohol

The Liquor Act requires us to cease the service of alcohol to unduly intoxicated or disorderly patrons.



Terms & Conditions

Conduct/Damage

The client, their guests and agents or other persons attending the event will be financially responsible for any damage or loss sustained by Kingfisher Bay Resort to its property, fixtures and fittings. A cleaning fee of \$50 per hour will apply for any excessive cleaning required as a result of this event.

Kingfisher Bay Resort will not accept responsibility for any damage or loss of property or equipment left on the premises prior, during or after the event.

Conclusion Extensions

Should the venue not be vacated within 30 minutes of the agreed conclusion time, an extra charge of \$150 per each subsequent half hour or part thereof after applies.

Regulations

National Parks and Wildlife regulations prohibit the throwing of rice, confetti or non-native flower petals on Fraser Island.

Authority to Charge

Total payment of your account must be finalised 14 days prior to the event. Any Additional charges organised after this date will be charged to your credit card on departure

I agree to the above Terms and Conditions:

Client Name _____

Signature _____

Date _____

Please debit \$500.00 from the following credit card as my deposit.

Credit Card Name _____ **Type of Credit Card** _____

Credit Card Number _____ **Expiry** _____

A signed copy of this completed enquiry form and the terms and conditions, along with a \$500 deposit are required to confirm your event booking.

Please send to PMB 1, Urangan QLD 4655 or fax 07 4120 3324.